



Job Description Flowback Operator I

Job Title:	Flowback Operator I	Job Holder:	
Reports To (Title):	Operations Manager	Location:	North Dakota
Prepared By:		Date:	
Job Scope:			
<p>Company supplies personnel and equipment for Well Test Services including but not limited to: Stimulation Flow Backs, In line Tests, Exploration or Production Testing to its' customers.</p> <p>The purpose of this position is a junior role <u>on a 12 hour work shift</u> to support this business line directly in the field. Additional information related to the expectations for this role will be illustrated using our Operator Progression.</p>			
Primary Accountabilities:			
1.	Junior Company employee on site learning the skills to be responsible for a specific 12 hour shift operating equipment on Site.		
2.	Responsible for Safe and proper use of hand tools.		
3.	Responsible to assist in loading and unloading of equipment being shipped and arriving on site for the job or job type to be undertaken.		
4.	Rig up and Rig Down of Site Equipment as instructed.		
5.	Learn to gather and record data and operate equipment by Operator III, Operator II and Operator, which include but are not limited to Exploration / Production / In Line Well Testing, Stimulation Recovery and or Flow Back to Customer.		
6.	Learn proper Maintenance, Repair and Service of Equipment including Compressors, Generators, Pumps, etc. as instructed by Operator III, and Operator II.		
7.	Learn to Repair and Service Equipment in shop and in the field.		
8.	Site specific duties include basic motors maintenance on Gen Sets and Compressors and any other duties specified by the Operator III, and Operator IIDuties and Responsibilities to increase progresse.		
9.	On-going communications including half hourly reporting of data to Operator III, and Operator II.		
10.	Service and care of field service vehicles, tools, and Command Center on location.		
11.	Must be continuously gaining knowledge from on going training supplied by Company staff on location in all aspects of an Operators Job.		
Organisation:			
Immediate Supervisor		Position:	Operator III, and/or Operator II
		Function:	Management of shift Well Test field activities on site as well as Repair and Maintenance of Equipment in the shop.
Immediate Subordinates:		None	
Dimensions:			
Well Test jobs inherently have cost exposure due to the number of personnel on a crew and revenues can be significant on a daily basis. Due to the Well Control aspect and handling and storage of effluent; the exposure to liabilities may be significant. Supervision and training of personnel in this position is critical to long term growth and improved Safety.			
Job Context and Main Activities:			
Starting position requiring willingness to learn and take instruction.			



Job Description Flowback Operator I

Responsible to learn correct HSE procedures on Site and in the Shop.

Responsible for carrying out instructions from Well Test Operator III and Operator II with thought and punctuality on site and in Shop.

Job is on-call basis and requires the employee be in communication with Operations Manager and/or Operator III when not on vacation or days off.

Often entails long hours and regularly 12 hour shifts of work on site.

Requires extensive travel both within and outside of the Area.

Extended stays away from home in Motels or camps are anticipated.

Requires regular extensive physical exertion and lifting of heavy objects often 100 lbs. or more.

The job requires direct contact with the other crew members and Customer Representatives as well as other Services on location.

Direct communication is required where applicable with Operator III, Operations Supervisors and Manager, Administrative Assistants, or Managers for any Area being worked.

Responsible for progressing his or her own Training and must adhere to all Safety requirements as instructed.

Relationships:

Internal Contacts

Primary contact for this position is the Operator III.

Secondly contact with Operations Supervisors and Manager and Administration is required.

Contact with shop technicians is required to coordinate service and maintenance of equipment.

Contact with Management for disciplinary, promotion, or other issues concerning the Area over all.

External Contacts

Limited contact with Customer Representatives, Rig Staff, other Service Operators or Staff.

Limited contact with Vendors specific to field operations.

Health & Safety

Safety Critical Role Yes

All Employees

As a minimum the incumbent must:

- a) Take reasonable care to prevent harm to themselves
- b) Consider the potential for harm to others or the environment that may be caused by their acts or omissions
- c) Work in accordance with information and training provided
- d) Refrain from intentionally misusing or recklessly interfering with anything that has been provided for Health, Safety and Environmental reasons
- e) Report any hazardous defects in plant, equipment and workplace, or shortcomings in the existing controls, to a responsible person without delay
- f) Not undertake any task for which authorisation and / or training has not been given

Responsibilities of Managers and Supervisors

The incumbent is responsible for ensuring that the HSE Management System is implemented within the operations under their



Job Description Flowback Operator I

control. The incumbent must actively monitor the workplace to ensure that acceptable standards are maintained. Where risks are identified the incumbent must ensure that these risks are controlled, so far as is reasonably practicable.

The incumbent's duties include:

- a) Ensuring that employees, contractors and visitors are aware of relevant HSE procedures
- b) Establishing that all equipment, plant and substances used are suitable used for the task and are kept in good working conditions: this includes the regular maintenance and servicing of equipment
- c) Providing adequate training, information, instruction and supervision to ensure that work is conducted without harm to people or the environment
- d) Taking immediate and appropriate steps to investigate and rectify any risks to people or the environmental arising from work activity
- e) Bringing to the prompt attention of senior management any HSE issues that requires their attention
- f) Ensuring that all incidents are properly recorded and reported and that an investigation is carried out to establish and rectify root causes
- g) Actively participating in the HSE management system



Job Description Flowback Operator I

Job Challenges:

Initially a significant Safety issue exists given the amount and types of new equipment being dealt with.
 Working with High Pressure, Hydrogen Sulphide, CO2, Abrasives, Chemicals, Acid, and other Services.
 Decision making and ability to react based on Job needs and Safe Work Practices.
 Must take instruction well and have willingness to work at close proximity with other staff.
 Long hours of work and driving at times.
 Dealing with difficult and varied personalities of crew and other site personnel.
 Requires good computer skills and good literacy.
 Must have very good organizational skills and be prepared for on call duties on a 24 Hr. basis.

Job Knowledge and Experience:

0 - 1 year on land Well Testing or other Oilfield Services experience.
 Excellent mechanical aptitude and willingness to learn.
 Driving skills which reflect safety and skill in off road or remote conditions.
 Good computer skills and literacy.
 High School diploma or equivalent. 2 years of General Oilfield Experience acceptable as an off set to minimal Education.
First-aid, PEC Safe Land/H2S Clear Preferred

Job Description Agreed By:

Job Holder		Date:	
Supervisor		Date:	